

2009 Leesburg Christmas Parade Application

Saturday, December 5, 2009

Theme

“A Christmas Story”

**Great News! This year's Christmas Parade
will be televised locally on**



The Leesburg Partnership is pleased to announce the 42nd Annual Leesburg Christmas Parade Saturday, December 5, 2009 at 6:00 p.m. Please fill out application with complete information for committee review. This application enables your organization to be eligible to participate in the Leesburg Christmas Parade upon acceptance. Additional attachments are permitted if necessary.

A registration Fee of \$35.00 must accompany the application to cover all advertising and clerical expenses. Registration fees will be returned to organizations that are not accepted in this year's parade. The following organizations are exempt from this fee: **City of Leesburg & Lake County Government, Veteran Organizations and School Bands.**

RENT A PROFESSIONAL FLOAT or BALLOON

Rent your float or balloon for all your parades through the Leesburg Partnership. For the best prices on beautifully decorated floats, and attention grabbing balloons, leave all the details to us. Pick out your float at <http://leesburgpartnership.com/MoreFloats.htm> Call *Sandi Moore* at 352-365-0053 or email Sandi@LeesburgPartnership.com for further information. Floats come fully equipped with Driver, Sound, Generator, Lights and Insurance.

Application deadline November 13, 2009

Please call for notification of acceptance and location after this date.

Groups or organizations chosen to participate will receive an acceptance letter along with line up instructions, parade number and rules & regulations.

General Rules and Procedures:

1. ALL ENTRIES MUST HAVE LIGHTING (ex. Christmas lights, spotlights...). Music is encouraged.
2. Throwing candy from moving units is very dangerous to parade viewers and is *prohibited*. Please have costumed walkers hand candy to children.
3. Please remember to adhere to the parade theme and decorate your entry accordingly. We encourage unique creativity...the more lights and holiday sounds, the BETTER!
4. Float entries must also have safety walkers and must be dressed in COSTUME in the spirit of the Holidays.
5. No boxed Semi-Trailers will be considered, decorated flat beds will be allowed.
6. Performing units should plan to stage their show for a maximum of **30 seconds** before the viewing stand only. The viewing stand is located between 5th & 6th street in front of the Towne Square Clock.
7. Recommended float specifications are: **Maximum height-12 ft, Maximum width-10 ft, Maximum length -50 ft**
8. Please remember that all entries have to be able to make a 90-degree turn.
9. All units waive the rights of reproduction for all advertisements and other promotions.
10. Corporate sponsorship for units is acceptable as long as each unit does not exceed two 3 foot by 5 foot signs with corporate sponsor's names listed. Signage must be in the spirit of Christmas.
11. **ABSOLUTELY NO!** Entries will be allowed solely for the purpose of advertising their business. All entries must be decorated, lit and in the theme of the Holidays. Please use your creativity!
12. We do not allow political candidates or publicity of such, social issues or targeted special interest groups. By making an application entry, please understand the parade committee has final decision authority.
13. The official Santa will be riding in the Leesburg Fire Department Fire Truck at the end of the parade. Please do not attempt to represent the official Santa in your entry.
14. Animal walkers are required and must be in Costume! Owners **MUST** provide waste removers! During line-up and through out the Parade. ***NO exceptions!*** For information call us at 365-0053.
15. Trophies will be awarded in the following categories:

- | | |
|----------------------------------|--------------------------|
| Best Commercial Float | Best Marching Group/Band |
| Best Non-Commercial Float | Best Overall |
| Best Miscellaneous Cars & Trucks | Best Twirler Group |
| Best City Float | Best Professional Float |

Trophies will be present immediately following the parade at the viewing stand located on Main Street directly across from Town Square. Please send at least one adult representative to await awards.

Hold Harmless and Indemnification

I hereby agree to INDEMNIFY, RELEASE, and HOLD HARMLESS the Leesburg Partnership, Inc, Leesburg Partnership II and the City of Leesburg and the Officers, Directors, Agents, Leagues, and Employees of these entities from and against any and all rights, actions, causes of action, suits, losses, damages, judgments, claims, claims of liabilities, cost and expenses of any kind as well as attorney's fees and court costs at trial and on appeal, of whatsoever kind or nature to which these entities and individuals may be subjected to as a result of any death, personal injury or damage to property arising in any manner from my direct or indirect participation in the Christmas Parade, including any such rights, actions, causes of action, suits, losses, damages, judgments, claims, and claims of liabilities arising out of or resulting from the negligence of these entities or any of their agents, servants, employees or any independent contractors acting on their behalf. I further agree that this Hold Harmless Agreement shall apply in the event I am disabled, injured, or incur disease of a temporary or permanent nature while participating in, or die as a result of participating in, this activity, regardless of the cause including negligence of the above reference entities, their agents, servants, employees or independent contractors.

Miscellaneous

This Agreement has been delivered in the County of Lake, State of Florida and shall be construed in accordance with the laws of Florida and venue for any action arising from this agreement shall be Lake County, Florida. This Agreement may not be modified or amended nor shall any provision of it be waived except by a writing signed by the parties, and in the case of the City of Leesburg, approved by the Leesburg City Commission at a public meeting.

The undersigned further certifies that he/she is the responsible person referred to in the rules and that he/she is authorized.

1. To execute on behalf of the business or organization
2. To execute legal process on behalf of the business or organization

I understand that I will not be allowed into the Leesburg Christmas Parade until all of the above documentation is on file in the Leesburg Partnership office and my fees are paid in FULL. All fees are non refundable once accepted.

The undersigned agrees that he/she has read and understands the "Rules and Regulations" of the event provided with this application and will be able to comply as described. The undersigned understands noncompliance will result in immediate removal from the Parade.

Signed _____ Date _____

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Parade Classifications:

FLOAT: All floats, cars and tows MUST be decorated! Entries without appropriate decorations will be pulled prior to the start of the parade.

- 1) Will your float be self-propelled? Yes No
a. If no, what will be towing your float? (Please describe unit in detail, we do require that tows be licensed and covered by vehicle insurance and driven by a licensed driver)

2) Float "including towing unit" Length _____ Width _____ Height _____

3) Number of float riders _____ Number of walkers around float _____

Safety walkers are required and must be in Costume! We recommend 1 per ten ft. on each side.

BAND: High School University Professional

1) Formal name of band _____

2) Number of musicians _____ Number of non-musicians _____

3) Estimated Length needed in parade: _____

MILITARY: Army Navy Marine Other

1) Description of parade unit _____

2) Estimated Length needed in parade: _____

3) Number of marching members _____ Number of vehicles and type _____

SPECIALITY: Walking Dance Motorized Vehicle Animal

1) Description of group. _____

2) Estimated Length needed in parade: _____

3) Exactly what will your group perform? Please keep routines appropriate for Holiday viewing.

4) Are there any animals in your group? Yes No If so, what kind and how many?

_____ **Waste removers are required for all animal entries**

Name of Organization: _____


Contact Person: _____

Mailing Address: _____

Daytime Phone: _____ Fax: _____

Evening Phone: _____ Cell: _____

E-mail Address: _____

 Check No: _____ Cash: _____ Credit Card: _____



Visa/MC Account # _____

Signature _____ Exp Date _____

Mail or Fax completed application to:
Leesburg Partnership, Inc, P.O. Box 490043, Leesburg, FL 34749
Or bring it by our office 401W. Magnolia St. in Downtown Leesburg

For additional information:

Web: <http://www.leesburgpartnership.com/christmasevents.htm>

E-mail us at info@leesburgpartnership.com

Phone: 352-365-0053 Fax: 352-365-0082

